

# Policy for Requested PAC Funds for Technology Equipment

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The objective of this policy is to ensure that budgeted monies are spent on the specified technology within a timely manner, so that students and staff can gain the maximum benefit from an enriched learning environment.

All requests for funds to be spent on equipment/technology in excess of \$200.00 (exclusive of applicable taxes) must meet the following conditions:

1. the funds must be spent within 60 calendar days of approval, excluding school closures during the week; if the funds are not spent, the item must be placed on the agenda at the following PAC meeting to be brought to the PAC's attention for discussion and possible re-allocation;
2. the funds must have multiple uses, either for multiple classes and/or a club(s); and
3. the decision on the type or model to be purchased must include input from PAC members or standing committee, if it exists.