

Trafalgar PAC Meeting Minutes

Date: October 3, 2017

Attendance (in order of written on sign-in form):

Annie Liu	Marc Gurumeta
Cristal Egan	Dema Asad
Carrie Linegar	Kim The
Karen Sadler	Will Stroet
Steph Campbell	Tze-Wo Leung
Andy Warfield	Amanda Magee
Hanif Virani	Teresa Virani
Nic Kabele	Jill Jordan
Tracey McLeod	Alison Scarlett

1. Action Items- review of action items from last meeting

-Self regulation bins: Amanda Magee has purchased these for the schools and they are in classrooms.

-Update from Jacquie for possible Kindergarten class - it will not be happening this school year.

-Policies have been updated and are in the binder for anyone to view.

2. Reissue cancelled cheques from Hot lunches from 2016/17

- cheques reissued to Rocky Mountain Flatbread are \$444.67 and \$69.30 for a total of \$513.97
Amanda Magee made the **MOTION**, and Carrie Linegar approved motion to reissue the cheques from 2016/2017.

3. Presentation of proposed budget for 2017/18

- Arts mural workshop- Kim The

Jacquie Lavoie discussed that the school lacks “heart” as there is not a feeling of community when you enter the school, and there is a need for a mural in the entrance. She’d like every single student to leave “their mark” in paint on the school; every child would paint a heart. Jacquie and Kim have found a grant that would pay 70% of this large scale project. It would be a month long project involving every grade and every student. It would work out to a day per class, and each class would paint wood panels that would be fitted to entry walls. Will Stroet would like to do a mini ‘artist in residence’ project where we’d do an “unveiling” and he’d create a new song to incorporate the “heart of the school.” Ideas floating are using photography and making it a multimedia experience where we could document each stage. It would cost between \$13 000 to \$15 000 and additional monies needed for VSB to install the panels. The grant would cover 70% if our application is accepted. Deadline is October 16th to apply for the grant. There would be an “anti graffiti” gloss that would keep it preserved.

- Robotics presentation- Hanif Virani and Mr. Kabele

Mr Kabele presented on the Robotics program and our need for it in the school. Ms. Kai will also be involved in the Robotics Kits after spending a day of Pro D learning the ins and outs. It meets the new applied design and technology curriculum. They’d love to have this year as the pilot project and start the intermediate children on the kits immediately for 2017/2018 school year. Mr Kabele would like to see this work for grades 5-7 and carve out time to meet the new curriculum. Hanif asked who would fund this program, the PAC or school; because the previous “tech” spends have been zero and this would be a suitable stepping off point. This program would be for both french and english students. The life span is about 3-4 years on the technology, and pieces can be bought separately for replacement.

The budget is \$7,750 for these kits. According to feedback from the Direct Appeal, the intermediate parents were very interested in the STEM segment in class, and would like to see the Robotics approved, as well, the teachers are very enthusiastic.

Hanif Virani made a **MOTION** to accept the \$7750 budget for the Robotics, and Andy Warfield seconded it. Motion passed.

4. Direct Appeal and Budget

Goal was \$25,000 and we currently sit at \$22, 000. We have \$20, 000 in GIC's. We are sitting at \$72,000 to spend.

Things to make note of in budget review discussion:

Passed Appreciation budget: MOTION Karen Sadler made the motion and seconded by Teresa Virani.

-Current Reserves: Gaming, Hot lunch, Monsters Ball, Int'l dinner, Spring Festival etc all made about \$54, 000 in profit. Expected revenues for this year will be between \$50, 000 to 55, 000, with some unknowns due to lack of hot dog sales.

-Teacher appreciation lunch as been increased in order to attract good teachers and show our thanks and having a wonderful lunch. There is a typo: Teacher appreciation is supposed to be \$450 and student appreciation is \$400.

Passed Arts Budget: MOTION Amanda Magee made the motion to pass, and Karen Sadler seconded the motion.

Parents have suggested a French performer and this budget will be discussed once we have some ideas about a French performance cost.

Passed Classroom Resources Budget: MOTION Hanif Virani made the motion, and Amanda Magee seconded it.

Passed Educational Presentations and Programs Budget: MOTION Karen Sadler made the motion, and Carrie Linegar seconded it.

-Concerns brought up about the Earth Bites community garden and the costs of summer maintenance. Monsieur Marc brought up the valuable experience children are gaining from Earth Bites.

-There will be a parent info night for Saleema Noon's workshop, this is part of the price of Noon's in-school workshops, and this is part of the curriculum.

Passed Events Budget: MOTION Hanif Virani made the motion, Carrie Linegar seconded it.

Passed Library Budget: MOTION Amanda Magee made the motion, Jill Jordan seconded it.

-TV and cart suggested as a presentation area, with TV mounted on the wall that would be able to stream and/or use Apple TV etc. This is necessary for the older grades to learn how to research.

-Madame Michele the new librarian, has \$6000 in Scholastic credits. The credits have usually gone to the librarian but we'd like to use the credit as a PAC to go to the teachers individually. These credits expire. Amanda Magee will talk to Michele about using these credits before expiration.

-Jacquie has said in order for the library to remain open at lunch time a teacher would need to be present.

Passed PAC Operations Budget: **MOTION** Amanda Magee made the motion and Hanif Virani seconded it.

Passed PE Budget: **MOTION** Hanif Virani made the motion and Amanda Magee seconded it.

-concerns raised about certain PE workshops not being in French, and this can be looked into for next school year.

Passed Safety, Special Projects, Technology, Teacher Discretionary Funds: **MOTION** Amanda Magee made the motion for all above expenses to be approved, and Hanif Virani seconded them all.