

PAC Meeting #1 – 18 September 2012

Attendees: Amy Wai, Lau Pu Yee, Derek, Ellen Tsang, Haley Barton, Holly Yoos, Gord Lau, Joanna Duyzer, Liz Hudson, Corie Srivastava, Kate Power, Gail Neale, Jin Yao, Michelle Gemmill, Victoria Newitt, Camila Tang-Miya, Rupinder Kang, Bryony Hunter, Xiao Kuang Chen, Joel Korn, Margery Mah, Shaleena Jeraj, Kathy Groves, Chantal Bobyn, Sarah Levine, Norma McPhail, Sheila Au, CJ Wu.

Meeting called to order 7:09pm

- Agenda approved by Kate Power, seconded by Sarah Levine.
- Welcome and introductions for all in attendance.

Approval of Minutes

- Minutes approved from last meeting- motion by Shaleena, seconded by Sarah Levine.

PAC Vacancies

- Co-chair position filled by Kate Power - passed by Sarah Levine. Seconded by Amy
- Secretary position filled by Liz Hudson - motioned to approve by Joel, seconded by Rupinder,
- Co-secretary position filled by Kathy Groves - motioned by Kate, seconded by Victoria.

Principal report

- two newsletters so far this year
- last paper copy out now
- emails will go out with newsletters attached from now on
- Regular staff meetings resume this year
- first assembly was very calm; students were well behaved
- Terry Fox Run on September 28th

Vice Principal Report

- Basketball has already started
- Cross-country due to start soon

Hot Lunch

- Last year 25% of our fundraising came from the hot lunch, approx. \$10, 000 – major fundraiser but a lot of work for volunteers
- discussion that maybe we should simplify the system– buy food on the day with no advance ordering – but concern that children will forget and be disappointed
- suggestion to get a company to do hot lunch – but reduces funds raised significantly

- Suggestion to use PayPal (simpler for payment but costs ~ 5%) and carry on with same system as last year - agreed
- Three main volunteers to look after hot lunch:
 - Volunteers: Rapinder, Joel, Lori
 - Finances/Website: Gordon Lau
 - Buyer: Joanna

Sarah Levine made a motion that the PAC approve the use of PayPal for hot lunch, Michelle Gemill seconded. All were in favour, motion carried.

Treasurer

- Stephanie Campbell is the new treasurer - reviewed year end financial statements for last school year (prepared by outgoing Treasurer, E. Cotton)
- Move to Approve of year end financial statements - agreed
- Approval of early fall budget items: motioned by Lorie Srivastava , seconded by CJ Wu. All in favour.
- Sarah Levine made a motion to re-approve a deposit on a DJ up to \$1000 for Halloween dance. Seconded by Kathy. All in favour.
- Funding priorities for 2012/2013 – We need to decide what to do
- Playground suggested:
 - Our school has two playgrounds. Wooden one will be removed in 2015. VSB does not replace. ~\$100 000 required for new playground - will need to be raised by PAC through fund raising and/or Grants.

Communication

We need to get everyone to sign up for school-wide email list.

Greening committee

- Suzanne Fielden presented a summary of school garden. PAC donated funds and Pocket Market raised \$5000 last year (\$2500 net profit) to cover garden costs. Rocky Mountain Education Society funded the education program last year (costs about \$16/student) but cannot fully fund the education program this year.
- Fund request to the PAC to contribute funds for education program this year. The money will help fund two professionals to work with school children to participate in education programs associated with the garden.
- Teachers want to continue on with program and school may consider “field trip” type funding to support the program.
- Stephanie will review funding request as part of budget planning and discuss at future meeting.

Safe Arrival Coordinator

We still need a coordinator for Safe Arrival.

Bike Safety Check

Lucy Chang has agreed to do a bike safety check possibly around October 8th.

Direct Appeal

- Direct appeal coordinator needed.
- Cheryl Gravkin, Gayle Neale are willing to help. Main jobs: Publicity and administrative work.
- Cheryl proposed to send out an email asap to describe Direct Appeal and remind parents to bring their cheque book to Meet the Teacher night to start off Direct Appeal.
- Direct appeal needs to be translated.
- Motion to approve sending a letter to parents - Gordon. Daria seconded.

Scholastic Book Fair – Spring 2013

Kathy Groves agreed to work on Scholastic Book Fair. Gayle and Sheila Au to help.

Cheryl made a motion to adjourn

Gordon motioned, Kathy seconded.

Meeting adjourned at 8:30pm.