

Trafalgar Elementary School: PAC Meeting – 4 March 2013

Attendees = 10

Stephanie Campbell, Kate Power, Kathy Groves, Nicole Mordant, Haley Barton, Bronwyn Maclean, Lorie Srivastava, Darja Zlindro, Victoria Lorieau, Adele Tremblay,

Call to order 7:10 pm (no quorum at start of meeting until 7:30 pm)

Motion: Approval of agenda, Kathy, 2nd Bronwyn

Motion: Approval of previous meeting Minutes, Haley, 2nd Lorie

(the above motions occurred midway through the meeting when quorum achieved)

Principal and Vice Principal Report – A. Tremblay, V. Lorieau

No formal report - things are progressing well.

Wireless network - VSB is installing a wireless network at the school – expected in May 2013

Computer purchase proposed - “Computers for Schools” provides low cost donated/rebuilt laptops and PC’s for schools. School proposes to use \$2000 budget provided by PAC to buy 10 PC’s and 20 Laptops. Given very low cost of these items, PAC proposed to increase its funding from existing \$2000 up to \$2700 to permit purchase of 30 laptops i.e. enough for an entire class.

Motion to approve increase in PAC funding for school computers from existing approved \$2000 up to \$2700 to purchase 10 PC’s and 30 Laptops – Daria, 2nd Nicole

PAC Chair Report – Kate Power

Greening Program – program is going well, however, there is a need to better inform and educate parents on the nature of the funding for this program as some parents were unhappy with the requested “field trip” fee charged to school students to participate in the workshops i.e. questioning why this was not already covered by Direct Donation funding provided to the PAC. The Greening Program (gardens, materials, tools etc) has been fully funded by the PAC this year as it was in previous years. The “field trip” fee covers the additional provision of education programs that focus on Environmental topics and use the gardens etc. as hands on teaching/learning resources. Last year the education programs were a big hit with students and teachers but were fully funded by a donation from the Rocky Mountain Education Society.

Extra Curricular Activities Survey – K. Sadler and others coordinated a survey on PAC website to poll parents for level of interest in variety of extra curricular activities that could be organized and/or funded by the PAC during lunch hour or after school.

There were 69 responses in total. High level summary of interests expressed:

Indoor sports = 70%, Music = 65%, Field Sports = 61%, Drama = 45%

After school program delivery = 93%, Lunch hour program delivery = 68%

Sports programs are already in progress and planned for spring.

PAC will look into music option (proposed to contact the VSB Community Links Team to enquire about choir or other program options) and arts program (proposed to contact organizations such as Arts Umbrella to enquire about cost and logistics).

Motion to approve \$50 funding for pizza party for Madam Laurent's class as thank you for helping with the Fruit & Vegetable program – Lorie, 2nd Stephanie

Treasurer Report – Stephanie Campbell

Motion to Approve the 12 February Statement of Receipts and Disbursements (this was reviewed in detail at previous meeting but could not be approved due to lack of quorum): Kathy, 2nd Lorie

Statement of Receipts and Disbursements 1 Sept 2012 – 4 March 2013 handed out and reviewed

\$20k GIC purchased last month and another \$20k will be purchased in March (previously approved).

\$38k funds remaining in budget for this year (\$28k proposed to spend and \$10k to be carried forward per normal practice to provide start up funding for next year's PAC programs)

Hot Lunch is forecast to net approximately \$10k this year

There is available funding to cover the increased funding for school computers (additional \$700).

Motion to approve the financial statements to 4 March 2013 – Lorie, 2nd Bronwyn

International Dinner – coordinated by Bronwyn Maclean

19th annual dinner will be held on 25 April.

Volunteers are required to help with various planning/execution activities. Bronwyn has a list of activities and other materials to help volunteers to coordinate their assigned activities.

Motion to approve \$800 advance funding for supplies and preparations (note that last year the Dinner had net profit of \$2200) Nicole, 2nd Kathy

Scholastic Book Fair – coordinated by Kathy Groves

English and French books on sale in the gym during parent teacher conferences on 13/14 March. A few more volunteers required especially during peak period from 2:00 – 3:30pm after school.

Upcoming Events

7 March – Parent's Pub Night at Ceili's as fundraiser for the Quebec Exchange

8 March – Hot Lunch

13/14 March Parent Teacher Conferences (and teachers' dinner cooked by Bronwyn Maclean!)

13/14 March – Scholastic Book Fair

15 March – Hot Dog day

25 April – International Dinner

Meeting Adjourned: 8:30 pm Minutes recorded by K. Groves, PAC co-secretary

Next Meeting: Tuesday, 9 April 2013