

# Trafalgar Elementary School

## PAC Meeting

### Tuesday, April 15<sup>th</sup>, 2014

### Minutes

#### 1) Call to order: 7.15pm

- Attendance: Kate Power, Gord Lau, Lorie Srivastava, Holly Yoos, Nicole Mordant, Rachelle Kanesfsky, Karen Sadler, Suzanne Fielden, Cheryl Gravkin.

#### 2) Approval of general meeting minutes (Feb 2014): Lorie/Rachelle

#### 3) Reports

##### a) School report –Principal/Vice Principal:

- Track and field Grades 3-7 about to begin (short season during May only)
- New computers received (15 laptops & cart)
- Concours (Grade 6 winner: Ben Thompson; Grade 7 winner: Renee Christiansen)
- VSB Budget issues: no teachers will be laid off, possibility of cutting Continuing Education, Band/Strings programs, specialists (e.g., student psychologists, athletics coordinator, French immersion resources, library resources); calendar adjustments; possibility of increasing international students.

##### b) PAC chair report

- **Greening report:** Suzanne secured \$1,500 funding for landscaped outdoor chess set & permanent wetland (approved by VSB) → motion by Gord, seconded by Karen to adjust budget line items (budget allocation for willow shelter & benches moved to contribute to chess board & wetland); beginnings of an orchard have been planted; parent volunteer gardening opportunity (Wed 9-10.30am); sprinkler system now implemented; children displaying increased knowledge in EarthBites program.
- Teachers/staff have approved tennis program.
- Adele approved hosting a PAC Liaison meeting every couple of months.
- Letter/survey to MLA (opposed to proposed budget cuts) was circulated; a table will be set up this week to collect more signatures, with a view to submitting it before VSB Budget meeting on 22 April. Discussion around the possibility of establishing a music program @ Trafalgar in future.
- Lorie will draft a safety-letter to be distributed to relevant driving schools, re. not bringing students for lessons or tests at drop-off or pick-up time.

##### c) DPAC rep: upcoming DPAC meeting.

##### d) Communications Report: N/A

##### e) Treasurer's Report:

- **Approval** of Feb & March 2014 Financial Statements deferred to next meeting
- Lorie advised that she is looking into investment options and possibly changing financial

institution

- Lorie suggested (and will follow up at the next meeting):
  - keeping an inventory of sports equipment
  - amending by laws to facilitate approving certain budget items in June
  - setting a policy guideline re. spending funds in budget within a certain timeframe
- Lorie moved that & Cheryl seconded that the budget allocation for library book purchases be increased by \$587.04
- Rachelle moved & Kate seconded that a new “Sunshine Fund” line item of \$200 be included in the next PAC budget
- It was generally agreed that tickets will be sold for the May 12<sup>th</sup> Deborah MacNamara workshop on children & the internet

**4) Upcoming calendar / activities:**

- a) April 17<sup>th</sup> hot dog day
- b) April 23<sup>rd</sup> international dinner
- c) May 12<sup>th</sup> next PAC meeting 6:30pm
- d) May 12<sup>th</sup> 7:30 pm Deborah MacNamara

**5) Meeting adjourned: 8.50pm**