

## **Trafalgar PAC Minutes of Meeting on 2015-11-18**

### **Attendees:**

Gord Lau, Karen Sadler, Jessie Chen, Joy Yang, Lisa Liu, Jenny Liu, Nicole Mordant, Bronwyn Maclean, Alison Scarlett, Ali Alani, Haley Barton, Annie Yang, Fennie Pai, Lorie Srivastava, Nora Harmsworth

### **Report back on playground (Bronwyn)**

\$65,000 in GIC. PAC previously raised.

Raised money in June Direct Appeal (\$34,168.10)

Current funds sitting at around \$137,550. From 226 contributors

Excludes rental of school grounds, pumpkin patch, hoping for larger donation from local grocery store.

Pricing out surrounds for playground – bark mulch, holes

Large wooden playground will be demolished in December

If enough funds will do extension to smaller playground

If enough money, will put up net as well

Can take up to 12 weeks for components to arrive once ordered.

Want to finalise components by mid-December so receive parts for build in early Spring.

Will ask parents to volunteer time for some of build of playground, likely in March.

### **Report back by school principal (Adele Tremblay)**

School has assumed that PAC will have less money this year to fund performances at school because of playground.

Lots of activities in December: Dec. 1 Seasonal colours day; School choir performance; Singing in the halls in week before Xmas; Report cards go home last week of school; Santa's Workshop  
Only one day in December for parent-teacher conferences. Was already a day in October so not a lot left to do.

Santa's Workshop – Karen and Lorie will liaise with Jenny about which charity money will go to so we know before Workshop. Div 2 and 3 classes will volunteer and vote. The PAC would like the teachers to take the opportunity to inform the children about the chosen charity. Possible charities: Covenant of House again, or Food Bank or Circles of Care (refugees).

Syrian refugees – Vancouver will receive very few – maybe 300, of which 100 children. It won't have a huge impact on Vancouver schools. 12 week waiting period. Will only start attending school around March 2016. Trafalgar unlikely to get any kids as we don't have space.

### **Policy on smartphones**

No VSB policy on phones at school. School doesn't have its own policy either. Lots of kids have them. Some teachers tried a system where kids put them in a "safe" basket all day but one phone got stolen and school had to pay for it. Until school has proper safes for the phones can't do that. Biggest problem at school is theft. Have had several phones stolen at school.

### **Report back on financials (Lorie)**

Have set aside \$97,000 in GICs, earmarked for the playground

- \$65,000 carried from previous years, and
- \$32,000 set aside from June Direct Appeal funds, authorised at last PAC meeting (21 October 2015)

Chequing account balance: \$41,936.74

Gaming account balance: \$11,703.16

Amount received from the provincial government from the Gaming Grant (Lorie applied for it in April 2015): \$10,400 (\$20 for each child registered in the school).

Budgeted amounts are small since the PAC has not passed this year's budget. Most of the expenses to date have been for Hot Lunch and Hot Dog meals.

Once all the Monster Ball receipts have been reviewed, Lorie will give a detailed account to the PAC. To date, the profits from the Monster Ball are: \$1,881.33.

To date, the Canuck's Raffle has raised: \$450.00

Funds raised from the Fresh to You fundraiser successfully carried out by Janice Johnson are: \$538.00. These are earmarked for the Garden.

The PAC has received the donation from the film company, negotiated by Adele Tremblay. The amount is: \$3,225. The VSB will be sending a portion of the fee paid to them for the rental of the property in the new year, it will be over \$3,000. These funds are earmarked for the Earthbites programme.

The Pumpkin Drive sponsored by Marty Popischil raised: \$1,680.00

Hot Lunch profits to date are: \$7,498.98

Hot Dog profits to date are: \$1,013.46

Motion to accept Financial Statement as presented: Karen

Motion seconded: Gord

### **Proposed 2015/2016 Budget (Lorie)**

Lorie presented budget for 2015/2016. See separate budget proposal. One amendment: reduce teachers appreciation dinner budget from \$500 to \$250.

Karen to look into VSB "Sassy" program. Possibly cheaper alternative to iGirl/iGuy, which was well received but expensive. Talk to M. Laure.

Think about speakers for PAC meetings in the new year. Suggestions include earthquake preparedness, topics around parenting, etc.

Adele/Sarah need to confirm number of grade 6/7 children to take dance classes – possibly Hip Hop, as suggested by teachers. Budget proposes a line item for it as a place holder, with actual amount to be confirmed ASAP in the new year.

Clarification needed on amount raised by Direct Appeal in Fall and set aside for the playground. If necessary, Budget will be corrected at next PAC meeting.

Motion to approve budget: Ali

Motion Seconded: Nora

Motion to allocate \$11,500 from Gaming Grant Account to playground

Motion to approve: Haley

Motion Seconded: Karen

Motion to have Lorie Srivastava, Leslie Seitz and Sarah Kramer added as signatories to the Grad account

Motion to approve: Gord

Motion Seconded: Nicole

### **Updated PAC Policies (Lorie)**

Policy for handling cash money

Policy for PAC Reimbursement Requests

Policy for Requested PAC Funds for Technology Equipment

Motion to approve three policies: Haley  
Motion Seconded: Karen

**Hot Lunch**

Jessie, Haley and Lorie have been organizing for new items on the hot lunch menu. Summary of findings will be provided to the Executive and PAC members.