

November 15 2016 PAC Minutes - Budget Meeting

Attendees

Gordon Lau	Jessie Chen	Ms. Kramer
Marlene Tecson-Golfinopoulos	Mme. Lavoie	Ellen Tsang
Hanif Virani	Chris Kerlake	Steve Asaoka
Christine Jackson Spencer	Nuala Cooper	Andrea Gesner
Karen Sadler	Lorie Srivastava	Rupinder Kang
Karen Beckmann	Cherie McBeth	Tracey Macleod
Nora Harmsworth	Alison Scarlett	Lea Ault
Hua Feng		

MOTION:

To accept minutes to PAC meeting in October 2017.

Moved: Andrea Gesner

Seconded: Jessie Chen

Update from Administration:

- Monster Ball was a success!
- Implementing Code of Conduct: artist added the howl symbol; posters made up; student council will be going to each class to teach the code of conduct; there is a song, poem, HOWL slogan; students can sign laminate posters.
- One of two founders from charity Ynot For Tots came to speak to student council about fundraising for other Vancouver elementary schools in need. Wish lists of these schools include things such as ukuleles, basketballs, pillows, art and cooking supplies, and toys. Student council will be looking at ways to fundraise to buy items from the wish list. Also, start a pen pal system to build the relationship between the two schools. Cannot start fundraising until January 2017.
- Since band is no longer offered, trying to find a way to bring music back to the school for younger grades. With monies left from noon hour funding, restrung 15 ukuleles. Would like to offer ukulele classes to kids every term. Will number the ukuleles and have kids sign them out so they can practice; to be stored in Mme Laure's back room. Will look for proper storage of the ukuleles over the summer.
- Noon hour programs are sold out. Information on noon hour programs starting in January 2017 will go home tomorrow and registration will start Monday.
- Need to streamline the after school programs; some are offered by VSB and some by vendors. Need to ensure that information for all programs go home at the same time so parents can make informed decisions. After school programs to be offered include marine biology course and Lego robotics. Still waiting to hear back from the bike camp. Registration will start next week.
- After school program - Chris Kerlake spoke of the two after school programs that he runs at Trafalgar: Minecraft and computer programming

Direct Appeal:

- This year the direct appeal is called "Together We can Go Beyond".
- Raised \$20,000 thus far. Potential to raise more monies since campaign will go to Friday.
- 25% of donations made online and rest were cheques.
- People may have been deterred from donating via website because of PayPal charges.
- Tax receipts will be sent out by the VSB.

Treasurer's Report:

- Account stands at \$78,836.85. As of Nov 10, \$68,836.85 is available. \$10K is in a GIC for future projects.
- Hot lunch costs \$1K per hot lunch; should make \$20K by end of school year.

MOTION:

To accept the financial statement as of Nov 10, 2016.

Moved: Hanif Virani

Seconded: Lorie Srivastava

Budget Proposal

- For the budget proposal, approximations and estimates were used.
- Question asked why there is \$26K at the year end remaining funds. PAC is required to keep \$20K at the end of the year. There are always more asks through the school year. Should put aside some monies for capital projects.
- Did not know exact amount for music thus averaged \$9 per child for primaries; perhaps parents will be \$5 and PAC pays \$4; thus budget for music is \$936.
- Question asked about whether administration was involved in drafting the budget. Administration was consulted about their asks and admin does provide guidance but parents will prioritize about what sorts of things will be funded. Like to fund things that will benefit as many kids as possible. PAC money is monies that parents have contributed to thus parents will decide how to spend the monies.
- Special Project line in the Arts: change amount from \$750 to \$1000 to purchase more materials to use for the kiln.
- Xylophone entered as a line item for review.
- Hip hop was a great success and the whole school benefited. Suggestion for the school and PAC to each pay half. School just received their budget from the VSB thus need to time to review. For now, PAC will pay the entire cost for Hip hop and will revisit administration's financial contribution at a later date.
- Staff appreciation: Will purchase coffee and bagels for the last staff meeting of the year.
- Student appreciation: Pizza thank you at the end of the school year for hall monitors, student council, hot lunch monitors, etc
- Walk to school prizes
- Education presentations and programs
- Earthbites: Each year, parent pays \$14 and PAC pays \$10. Note that total costs for garden are under Earthbites. Concern raised that this program costs a lot of money. The monies are for staff time. Suggestion that if child wants to participate then parent pays \$24. It was highlighted that many schools ask for this program and Trafalgar is fortunate to have this program.
- Geering Up: Don't have the costs but estimate \$2K.
- I Girl I Guy talk: Estimate \$2,310 and additional \$500 if there is parent participation. Targeted to intermediate year. Need to book Salima Noon a year ahead.
- Noon Hour: \$300 for restringing 15 ukuleles.
- Author: Already paid out for Inuit author; voted in Sept 2016.
- Monster Ball: Already paid out; voted in Sept 2016.
- Carnival: \$1500 for the maple man.
- Santa's Workshop: \$200 for wrapping materials.
- End of Year Celebration: Discussion of putting aside \$500.
- Library: Already voted for Red Cedar in Oct 2016. \$150 for reading prizes. Have not received Mme Elly's ask yet but last year it was \$4K.
- PAC Operations
- Physical Education (PE): \$600 for pinnies.
- UBC Gymnastics: \$2 per child. For all grades.
- Basketball coach training for teachers: Didn't use it last year.

- Safety - discussion about possibly doing crossing guards – students and parent volunteers?
- Special Projects: Sunshine Fund which is contingency for kids who can't afford hot lunch. Piano accompaniment for the holiday season.
- Teaching Discretionary Funds
- Technology: Tech Tubs, just under \$1K for two.
- PAC Speakers, teacher selected speakers

Concern raised about not getting the budget ahead of this PAC meeting. Response was that further discussion on asks can take place at next PAC meeting. Budget is flexible. In past years, PAC has used what was spent previously as a rough guide to prepare the budget.

MOTION:

To accept the budget acknowledging that there are additional asks forthcoming from Mme Elly, other teachers, etc. and that there may be agreed upon modifications.

Moved: Hanif Virani

Seconded: Tracey Macleod