

Trafalgar PAC Meeting Minutes

Date: May 8, 2018

Attendance:

Jacque Lavoie	Cristal Egan
Tracey Mcleod	Madame Nosyk
Melissa Cheevers	Cristal Egan
Jesse Chen	Tze-Wo Leung
Jill Jordan	Juliet Dong
Hanif Virani	Shaun Rupert
Allison Scarlett	Christiana Luo
Gord Lau	Dawn Doddington Jung

1. Motion to pass April minutes

Motion to pass minutes by Hanif, seconded by Cristal

2. Motion to pass April financials

Classroom readers, drummers, donut appreciation for monitors, babysitters for UR Strong, kitchen supplies, banking, traffic bottoms to signs

Motion to pass by Jill, seconded by Jesse

3. Update from Admin

Jacque talked about the coffee morning being a good turn out, UR Strong was well received, the Quebec students arrive tomorrow evening, the kids will take part in field trips all week, they are here to learn english so say hello in the halls. Track and field is coming along nicely, first meet was today. The UNESCO conference was in Winnipeg and some teachers attended. The UNESCO committee is organizing a soiree. Sports day is next week with early dismissal. Volunteers will be coming from PW and Kits highschools. The PAC will be offering a snack at recess and end of the day. An extra long weekend is approaching. Trafalgar has a specific pro d on the 22nd that staff can choose. Hopefully parents appreciate the extra long weekend.

4. Unesco with Mme. Nosyk

The entire school community is welcome to join an event - each class has taken a theme under the umbrella of social justice and environmental causes, the party will be held in the gym, activity room and garden. There will be posters advertising soon. We are hoping to apply for candidacy to be a UNESCO school. The party will be May 24, from 5-7pm and is an open house.

5. Motion to increase Year End Party budget by \$300

Ask to increase budget for Year End Party by \$300 for wiggle room in case we do not make minimums for the food trucks. It will be held on June 27th, 3:30 to 6pm. Discussed the importance of NOT leaving your children at the party unattended. All children must be supervised at this event.

Motion to increase by \$300 by Hanif, seconded by Gord.

6. Motion to add line item for Sports Day

There was no budget for sports day in previous years. Adding mandarin oranges from Loblaws. And freezies for after tug of war. There are 439 students, so we need numbers for food. Hoping for line item for \$500 for these food items.

Hanif made the motion, Gord passed it.

7. Proposed by-law changes

There is a meeting coming up for catchment changes. There are three areas with proposed changes, but Trafalgar is not one of them. It does not appear to affect us and Gord will be attending the meeting to make sure.

Gord spoke to the group about by-law changes, they require two weeks of notice so no vote was taken tonight. Gord has tried to correct some small things. There is a hand out for anyone who'd like to see the changes:

- PACS used to help with school planning (no longer)
- DPAC representative (section 9), right now suggests that we should elect a parent to attend DPAC meeting however this is no longer in practice. An election is no longer required for a representative to attend DPAC meetings.
- changes in regards to co-positions - we allow co-chairs; they may choose to share a position, they won't necessarily throw two people together you must choose your running partner.
- Early in the year we took a show of hands to allow the PAC executive to vote on small ticket items under \$500, we need to change the by-laws to reflect this.

-the Treasurer has many sub-accounts, what type of oversight will we use to make sure those parents are responsible for specific accounts (ie Quebec exchange). We can leave some responsibilities for other people other than the treasurer.

His document will be circled to the school.

8. Hot lunch computer program upgrade

Students who have registered have been missed or charged twice. The software is old and has too many glitches.

It will be updated to the new software for \$270.

Motion needed to switch hot lunch software to new updated program:

Tracy made the motion, and Hanif seconded it.

9. Nominations for PAC executive 2018/19

Same exec will remain with Christiana replacing Jesse if they are voted in in June.

11. April round up and coming up in May- ELL meeting, fantasy baskets, Sports Day, and yearbooks

The fantasy baskets are amazing this year! Sales start Thursday before and after school mostly in the lobby or outside if sunny. This Thursday is double day so you get double the tickets. Day off kick off! Tickets will be sold all morning on sports day as well. Announce winners at lunch time on Sports Day.

Jesse spoke about the ELL meeting where the mandarin speaking parents discussed financials and technology. Some parents discussed using instalment payments. Or sign lease contracts? Could the parents pay for some of those rental fees? Hanif voiced concerns about the price of tech coming DOWN and leasing costs going UP, so it might not make sense. We might need to do some major fundraising next year. We need to let the parents know the target amount so parents feel more connected and have a target. Hanif said we need to explore “bring your own device” options too. It won’t be this year.

The parents in attendance in the ELL meeting were very happy to be part of the community and want to hold more meetings held in mandarin. We need to organize and encourage more parents to participate.

The year book will be delivered the last week of school. Dawn spoke about it, she said the yearbook is looking great! It is difficult to get every single student in. Dawn is unsure how to deliver the books to each student. Perhaps a “hot lunch scenerio” - some kids might think their parents ordered them when they didnt. We sold 312 yearbooks. Some where bought for the office and school library. Likely the books will be individually labeled so no confusion. Next year parents will be given a receipt.

*Next school year we will include photography consent form in the welcome back package in September.

12. Next and final PAC meeting

Final PAC meeting is June 5th (changed date)- voting in PAC executive for 2018/19, looking at end of the year financials, and draft budget for 2018/19.

13. Small group discussions- budget 2018/19

Suggestions were taking in small groups for budget planning for next school year on pieces of paper. The PAC will review the feedback.